

Microsoft PowerPoint

	Objectives	Activities	Evaluation	Standards
Monday	<ul style="list-style-type: none"> • The student will be able to <ul style="list-style-type: none"> ○ Define presentation software ○ Plan an effective presentation ○ Examine the PowerPoint window ○ Enter slide text ○ Add a new slide ○ Apply a design theme ○ Compare presentation views ○ Print a PowerPoint presentation 	<ul style="list-style-type: none"> • Module 1 Notes • Independent Challenge 2 • Independent Challenge 3 • Visual Workshop 	<ul style="list-style-type: none"> • Class participation • Completed Notes • Completed Projects 	<ul style="list-style-type: none"> • 15.3.12.G • 15.4.12.A • 15.4.12.G
Tuesday	<ul style="list-style-type: none"> • No Class 			
Wednesday	<ul style="list-style-type: none"> • The student will be able to <ul style="list-style-type: none"> ○ Define presentation software ○ Plan an effective presentation ○ Examine the PowerPoint window ○ Enter slide text ○ Add a new slide ○ Apply a design theme 	<ul style="list-style-type: none"> • Module 1 Test 	<ul style="list-style-type: none"> • Exam Grade 	<ul style="list-style-type: none"> • 15.3.12.G • 15.4.12.A • 15.4.12.G

- Compare presentation views
- Print a PowerPoint presentation

Thursday

- No Class

Friday

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| <ul style="list-style-type: none"> • The student will be able to <ul style="list-style-type: none"> ○ Enter text in Outline view ○ Format text ○ Convert text to SmartArt ○ Insert and modify shapes ○ Rearrange and merge shapes ○ Edit and duplicate shapes ○ Align and group objects ○ Add slide footers | <ul style="list-style-type: none"> • Complete and Submit PPT 2 - R2G | <ul style="list-style-type: none"> • Class participation • Completed projects | <ul style="list-style-type: none"> • 15.3.12.G • 15.3.12.H • 15.4.12.A • 15.4.12.G |
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Please Note:

Activities and evaluations will be adjusted for enrichment and accommodations on an individual basis in compliance with a student’s IEP or GIEP.

Lesson plans are subject to change without notice in order to accommodate flexibility in student learning patterns and comprehension.